

Tuku'ut Lodge

**GREATER LOS ANGELES AREA
COUNCIL #033**



Proposed Operating Rules

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Article 1. General Lodge Information

Section 1. Purpose of the Order of the Arrow

As Scouting's National Honor Society, our purpose is to.

- Recognize those who best exemplify the Scout Oath and Law in their daily lives and through that recognition cause others to conduct themselves in a way that warrants similar recognition.
- Promote camping, responsible outdoor adventure, and environmental stewardship as essential components of every Scout's experience, in the Unit, year-round, and in summer camp.
- Develop leaders with the willingness, character, spirit and ability to advance the activities of their Units, our Brotherhood, Scouting, and ultimately our nation.
- Crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

Section 2. Mission of the Lodge

The mission of this Lodge is to achieve the purpose of the Order of the Arrow as an integral part of Scouting America through positive youth leadership under the guidance of selected capable adults.

Section 3. Name and Affiliation

The Lodge shall be known as Tuku'ut Lodge, Greater Los Angeles Area Council #033 (Greater LA Scouting), Scouting America, and shall be under the supervision of the Greater LA Scouting Camping Committee and the administrative authority of the Greater LA Scouting Scout Executive.

Section 4. Lodge Totem and Insignia

The totem of the Tuku'ut Lodge is the Sabertooth Cat. The Lodge is identified by a flap patch worn on the right pocket flap of the uniform shirt.

Authority for the use of the Lodge name and totem resides with the Lodge Executive Committee (LEC).

Section 5. Lodge Publications

The official Lodge Newsletter is



Section 6. Lodge Website

The official Lodge web site is tukuut.org

Article 2. Lodge Membership

Section 1. Lodge Membership

The requirements for membership in this Lodge are as stated in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Section 2. Membership Induction

The procedure for the Ordeal shall be as stated in the current printing of the *Order of the Arrow Handbook* and the *Guide to Inductions*.

Chapters are responsible for all Unit Elections and Adult Nominations in their District.

Only the Lodge may hold Induction weekends with the approval of LEC.

Section 3. Brotherhood

Completion of Brotherhood Membership must be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Both the Lodge and Chapters may conduct Brotherhood conversions.

Section 4. The Vigil Honor

Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Only the Lodge may hold Vigil Honor ceremonies.

Article 3. Lodge Officers

Section 1. Lodge Officer Qualifications

All Lodge Officers must be.

- Currently registered in Scouting in the Greater Los Angeles Area Council
- Active members of Tuku'ut Lodge and their respective Chapters
- Younger than 21 years of age for their entire term of office.

Section 2. Elected Lodge Officers

The Lodge shall annually elect the following Officers:

- Lodge Chief
- Executive Vice Chief
- Vice Chief of Communications
- Vice Chief of Finance
- Vice Chief of Membership
- Vice Chief of Service
- Vice Chief of Inductions

This order will also serve as the line of authority if officers were not available for a general membership activity.

Section 3. Appointed Lodge Officers

As needed, the Lodge Chief, in consultation with the Lodge Adviser and with the approval of the LEC, may appoint additional Vice Chiefs to conduct Lodge business.

Section 4. Term of Office

Elected Lodge Officers are installed at the Lodge Banquet in August. Their terms of office begin September 1st. All Lodge Officer terms end on August 31st of the following year.

Section 5. Lodge Election Procedures

- A candidate must turn in a completed Officer Candidate Form to the Lodge Adviser or his designee by the end of Friday night of the Spring Fellowship.
- Elections for Lodge Officers will be conducted at the Spring Fellowship Weekend.
- For each Lodge Office, each Chapter receives one vote for each member under 21 years of age present, up to ten (10) votes. These whole votes may be divided amongst the candidates at the Chapter's discretion. Abstentions are allowed. No write-in votes are allowed.
- A majority of the total votes cast is required to elect a candidate.
- If no candidate receives a majority of the votes, the candidate receiving the fewest votes is removed from the ballot, and a revote is conducted with the remaining candidates. This procedure is repeated until a candidate receives a majority of the votes, or neither of the two remaining candidates receives a majority of the votes.
- If neither of the final two candidates receives a majority of the votes after two rounds of voting, each Chapter shall receive one (1) vote for a final vote. No abstentions are allowed. A majority of these Chapter votes is required to elect a candidate.
- An LEC member can only hold one office at a time.

Section 6. Vacancies in Lodge Offices

If a Lodge Office (other than Lodge Chief) is vacant, the Lodge Chief, in consultation with the Lodge Adviser, and with the approval of the LEC, may appoint a Lodge member to fill the remainder of the unexpired term. Appointed Lodge Officers must meet the eligibility requirements found in Article III, Section 1.

If the office of Lodge Chief is vacant, the Executive Vice Chief becomes Lodge Chief. If both Lodge Chief and Executive Vice Chief positions are vacant a new election will be held.

Section 7. Removal from Office

The Lodge Adviser, with approval from the Supreme Chief of the Fire may remove a sitting or elected LEC member at any time, for any reason. This is the only process for the removal of an LEC member.

Article 4. Lodge Advisers

Section 1. Advisers

All Advisers are appointed annually by and serve at the will of the Greater LA Scouting, Scout Executive, acting in his role as Supreme Chief of the Fire, or the Lodge Adviser.

Section 2. Lodge Adviser

The Lodge Adviser shall be a volunteer Scouter. They serve as Adviser to the entire Lodge, and in particular to the Lodge Chief.

Section 3. Lodge Staff Adviser

The Lodge Staff Adviser shall be a professional Scouter and is a link between the Council executive staff and the Lodge.

Section 4. Additional Lodge Advisers

Each Lodge Officer and Committee is appointed an Adviser to give guidance and support.

Article 5. Lodge Committees

Section 1. Lodge Key-3

Within the Lodge, the working relationship among the Lodge Chief, the Lodge Adviser, and the Lodge Staff Adviser is referred to as the Key-3. The Key-3 shall meet at least monthly to review Lodge business.

Section 2. Lodge Executive Committee

The Lodge Executive Committee (LEC) shall be composed of the Lodge Officers, Immediate Past Lodge Chief, Lodge Adviser, Chapter Chiefs, Chapter Advisers, Scout Executive, and Lodge Staff Adviser.

Section 3. LEC Meetings

The LEC shall meet on the third Wednesday of each month at 7:30pm. The time, date and/or location of these meetings are subject to change by the Lodge Chief, in consultation with the Lodge Adviser, with advance notice. Additional meetings of the LEC may be called by the Lodge Chief, with the approval of the Lodge Adviser.

Section 4. LEC Meeting Rules

- *Robert's Rules of Order, Newly Revised* will guide all LEC meetings.
- The Lodge Chief serves as chairman of the LEC. If the Lodge Chief is unavailable for an LEC meeting, the Executive Vice Chief serves as acting chairman. If the Executive Vice Chief is also unavailable, the Lodge Chief designates another voting LEC member to serve as acting chairman.
- The voting members of the LEC are the elected and appointed Lodge Officers, the Chapter Chiefs (or their designated representatives), and the Immediate Past Lodge Chief (provided they are under 21 years of age at the time of the meeting).
- The Lodge Chief (or acting chairman) shall only vote on LEC business in order to break a tie, or if their vote will meet or defeat a majority or two-thirds vote requirement.
- Official votes before the LEC may be taken only when a quorum exists. A quorum consists of a majority of the voting Lodge Officers and a majority of the Chapter Chiefs (or their designated representatives).

- No LEC member may vote more than once per issue.
- The Scout Executive, as Supreme Chief of the Fire, shall have the final authority in all matters before the LEC.

Section 5. Other Lodge Committees

Each Officer of the Lodge is encouraged to form a committee of additional Lodge Members to share the load of running the Lodge. Each committee defines and implement the policies for the area their committee oversees.

The Lodge Chief, in consultation with the Lodge Adviser, may appoint additional Committee Chairmen as needed to conduct Lodge business on an *ad hoc* basis. Such Committee Chairmen shall not be voting members of the LEC.

Article 6. Lodge Finances

Section 1. Financial Procedures

All Order of the Arrow funds shall be handled through the Greater LA Scouting Service Center and go through all normal council accounting procedures.

Section 2. Lodge Dues

Annual Lodge membership dues, the deadline for payment and any late fees shall be determined by the LEC. Chapters may not collect additional dues.

Members of another Lodge shall pay the annual Lodge dues amount in order to transfer their membership to Tuku'ut Lodge.

Section 3. Lodge Budget

The fiscal year for the Lodge shall be the calendar year. The Lodge budget shall be developed annually by the Lodge Finance Committee, and must be approved by the LEC by their December meeting.

Article 7. Lodge Activities

The Lodge shall conduct the following:

- At least one Ordeal Weekend
- An annual Lodge Leadership Development (LLD)
- An annual Lodge Recognition Banquet
- A Spring Fellowship Weekend

The LEC will determine the date, location and cost (if any) for these events.

Additionally, the Lodge will support the following:

- The annual Section G18N Conclave
- National Leadership Seminar (NLS)
- Developing Youth Leaders Conference (DYLC)
- National Order of the Arrow Conference (NOAC)
- Any other meeting or conference approved by the LEC that would benefit the Lodge

Article 8. Lodge Guide

A Lodge Guide is authorized as an appendix to the Lodge Rules.

The Lodge Guide contains additional information and forms in order to further Lodge programs, as determined and approved by the LEC by a two thirds majority vote.

Article 9. Chapters

Section 1. Chapter Affiliation

In order to best accomplish its mission, the Lodge shall be divided into Chapters by District. Each Chapter is under the supervision of their respective District Executive.

A Chapter may serve two or more Districts with the approval of the respective District Executives and the Scout Executive. For such a Chapter, the Council Scout Executive shall designate a District Executive to supervise the Chapter.

The Chapters of Tuku'ut Lodge are:

- Huunut – San Gabriel Valley District
- Kangee – Pio Pico District
- Lakota – Pacifica District
- Los Lobos – El Camino Real District
- Oglala Lakota Chapter – Rose Bowl District
- Nashoba – Metropolitan District

Section 2. Chapter Rules

Each Chapter shall be administered according to a written set of Chapter Rules. All Chapter Rules must be in accordance with the Lodge Rules and the current printing of the *Order of the Arrow Guide for Officers and Advisers*.

Chapter rules and amendments shall be approved by being proposed at a chapter meeting, a majority vote of the youth members present at a regular chapter meeting at least one month later, and approval by the Lodge Key-3.

Section 3. Chapter Officers

Each Chapter shall annually elect a Chapter Chief, who serves as the Chapter's

representative on the LEC. If unable to attend a LEC meeting, the Chapter Chief may designate a youth member of the Chapter to represent the Chapter in his place.

Each Chapter shall elect at least one additional chapter officer and has the discretion to elect and/or appoint additional Chapter Officers in accordance with their Chapter Rules and the Lodge Rules.

All Chapter Officers must meet the same qualifications as those for Lodge Officers (See Article 3, Section 1).

All youth members of the Chapter present at the election shall have one (1) vote for each elected Chapter Office.

Section 4. Chapter Advisers

Chapter Advisers and Associate Advisers shall be appointed annually by the Greater LA Scouting, Scout Executive, in his role as Supreme Chief of the Fire, in consultation with the Lodge Adviser and Lodge Staff Adviser.

Section 5. Chapter Executive Committee

A Chapter Executive Committee (CEC) shall be formed in accordance with the respective Chapter Rules, and in compliance with Lodge rules and the *Order of the Arrow Guide for Officers and Advisers*. The CEC shall meet separately from the general membership meetings at a consistent time and place of their choosing.

Each Chapter shall determine their own CEC voting procedures in accordance with Lodge Rules and the *Order of the Arrow Guide for Officers and Advisers*.

Section 6. Chapter Meetings

Each Chapter shall hold monthly general membership meetings in at least nine months out of the year at a place and time of their choosing.

ARTICLE 10. Amendments and Revisions

SECTION 1. Amendments

Amendments to these Lodge Rules may be proposed at any meeting of the Lodge Executive Committee. The Chapters Chiefs shall then take a vote of the Chapter membership on the proposed amendment at their next Chapter meeting. At the next LEC meeting following the proposal of the amendment, the amendment shall be voted on by the LEC. A two-thirds vote of the LEC is required to ratify the amendment.

SECTION 2. Revisions

These Lodge Rules shall not conflict in any manner with the established policies and principles of the National Order of the Arrow Committee or of the Greater Los Angeles Area Council (collectively referred to as "Scout Policies"). If a Scout Policy is changed and thereby conflicts with these Lodge Rules, the appropriate section or clause of the Lodge Rules shall immediately change to fall in compliance with the new Scout Policy. The remainder of the Lodge Rules shall remain in effect.

ARTICLE 11. Ratification

These Lodge Rules shall be deemed to be in effect on the vote of two-thirds or greater of the Chapters of the Tuku'ut Lodge, Greater Los Angeles Council #033, and the approval of the Greater LA Scouting, Scout Executive, in his role as Supreme Chief of the Fire.

Huunut Chapter

Kangee Chapter

Lakota Chapter

Los Lobos Chapter

Nashoba Chapter

Oglala Lakota Chapter

Greater LA Scouting, Scout Executive
“Supreme Chief of the Fire”